



## **Chesterfield Electoral Board Office of the General Registrar**

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Mailing Address - PO Box 1690 ♦ Chesterfield, VA 23832 ♦ [registrar@chesterfield.gov](mailto:registrar@chesterfield.gov) ♦ [www.chesterfield.gov/registrar](http://www.chesterfield.gov/registrar)

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Electoral Board Members  
Rosemarie Y. Hart ♦ Robert A. Hodges ♦ Randall L. Welch

*General Registrar*  
*Constance L. Tyler*

### ***Meeting Minutes***

March 27, 2017

#### **I. Call to order**

Robert Hodges, Chair called the meeting to order at 9:30 a.m. on March 27, 2017 at the General Registrar's Office.

#### **II. Attendees**

The following persons were present: Robert Hodges, Randall Welch, Lawrence Haake, and Constance Tyler.

Approval of minutes from last meeting:

March 1, 2017 minutes were approved with no corrections or additions.

#### **III. Open issues**

##### **a) Registrar's Office Staffing Levels**

The Electoral Board set the office staffing level at 9 including the General Registrar.

##### **b) New General Registrar Personnel Matters**

The Chair made a motion to go into a closed session to discuss personnel matters.

**Closed Session: Going in Time: 9:40 a.m.**

Upon a motion made by Electoral Board Member Robert Hodges, seconded by Electoral Board Member Randal Welch, and passed by a vote of the Electoral Board. The Electoral Board went into closed session pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia for the "[d]iscussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion,

performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body; ...."

Upon a motion made by Electoral Board Member Chair, Robert Hodges seconded by Electoral Board Member Secretary, Randall Welch, and passed by vote of the Electoral Board, the Electoral Board reconvened in open session.

**Coming Out Time:** 10:15 a.m.

#### **CERTIFICATION**

1. Upon a motion made by Electoral Board Chair, Robert Hodges, seconded by Electoral Board Secretary, Randall Welch, and passed upon affirmative roll call vote in open session, it was certified that (i) only public business matters lawfully exempted from open meeting requirements and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened, were heard, discussed, or considered in the closed session or meeting by the Electoral Board.

#### **ROLL CALL VOTE:**

Chair - Robert Hodges:     yes  
Vice Chair – Rosemarie Hart:   absent  
Secretary – Randall Welch:   yes

#### **IV. New business**

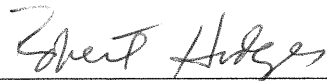
- a) Chesterfield Election Reporting (CHER) training for officers of elections to take place before the June Primary.

#### **V. Adjournment**

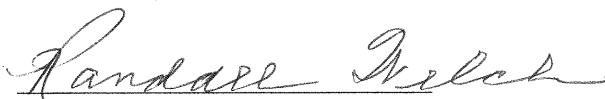
Robert Hodges, Chair adjourned the meeting at 10:45 a.m.

Minutes submitted by: Constance Tyler

Minutes approved by:



Robert Hodges – Chair



Randall Welch - Secretary